

School-Wide Discipline Discussion

The following are a FEW of the concerns/suggestions I've received pertaining the role of K-12 Dean. Please discuss the bulleted comments below as they pertain to your group and add any topics/questions/suggestions you may have that will enable me to best serve you and our students in my new role. My comments/questions are in BLUE.

Referral Process

Referral Slips (unified)

Communication - submitting a behavior ticket...initial communication and response could all be housed within this ticket!? Is this possible within JMC? (similar to tickets for technology...) Maybe could use google forms where the responses go straight to DOS? Would we want parents to potentially be able to access any electronic behavior information regarding their child?

referring teacher to office

*Letting the DOS know the teacher is sending a student to the office and why that student is being sent to the office.

office back to referring teacher (and classroom teacher)

-know what action is taken a receiving a copy of necessary paperwork (detention slips).

- more info on what happened to teacher group, so teachers can help prevent the action from happening again (bullying, cheating, student/student negative interactions, etc.)

office to staff (detention supervisor)

How about if after the teacher has exhausted all classroom behavior interventions, the teacher refers the student to the DOS, and he/she determines the consequences.

We also need to be sure that if a student is on a behavioral plan for their IEP that they are referred to their case manager before they are given a detention.

Behavior Interventions

Sent out of class (office)

Not sent back to the class he/she was sent out from; sent at the bell to next class

ISS (Need a new name that doesn't include the word SUSPENSION) → My Google search skills showed that another school called it "School Center for Special Instruction"; Meghan says her old school called it "In School Detention" I like it, "In School Detention" it is.

After school detentions / lunch detentions

Is there a set number of detentions before they get sent to New Direction or OSS for repeat offenders?

Are we doing lunch detentions? Matt was phasing those out?

Does the office take care of detentions from tardies? (I had a student say he has not served a detention for it yet) [Matt tracked that but not closely as he prepared to depart. I plan on picking back up on the "3 Tardies=Detention" policy beginning next quarter.](#)

Are all staff able to assign detention subject to approval from the Dean of Students? If not, who has the authority?

Can you give detention to a student not in your class/grade?

Who's responsible for communicating with parents regarding student detention? [A copy of the detention assignment is sent with the student, a copy is logged into the computer, and a copy is mailed home. For more serious offenses a call is made by the DOS.](#)

[New Direction \(½ academic, ½ behavioral reflection\)](#)

[OSS \(serious offenses\)](#)

Lunch/Recess- Can we get pizza for teachers? :)

[Policies/Guidelines](#)

[posted?](#) helpful if posted outside for reference :)

[support needed \(from me\)](#)

Hallways

[Before/After school](#) - Specified places for where students should be and what to do if they do not follow the rule.

Is there anyway we can close off the doors by Art room and vending machines to deter kids from running in the halls, unsupervised, during events? (Fire code allows them to be closed but not locked in case of emergency - there must be mult. ways out of the building)

[Passing time-](#) Kids listening to music on radios/speakers/phones/bluetooth devices loudly, sprinting in the halls, screaming and yelling in the halls,

Student jumping in the hallways to touch the exit signs/door arc.

Teachers at doors to help supervise?